

COVID-19: outbreak management plan

John Randall Primary school and Nursery School



Close contacts of a positive COVID-19 case in all education and childcare sectors

From Monday 16 August 2021 unvaccinated young people (up to the age of 18 years and 6 months) and fully vaccinated adults, are no longer required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19.

Those identified as a close contact will be informed by NHS Test and Trace that they have been in close contact with a positive case and advised to take a PCR test. All individuals are strongly advised to take a PCR test if advised to do so. There is no requirement to self-isolate while awaiting PCR test results and so individuals can attend their setting as usual.

Children and young people who attend an education or childcare setting and who have been identified as a close contact, should continue to attend their setting as normal.

18-year-olds will be treated in the same way as children and young people until 6 months after their 18th birthday, to allow them the opportunity to get fully vaccinated, at which point, they will be subject to the same rules as adults. If they choose not to get vaccinated once this option is available to them, they will need to self-isolate if identified as a close contact.

The DfE have updated the frequently asked questions on changes to contact tracing of close contacts and self-isolation. These can all be found on the document sharing platforms for [primary and early years](#), [secondary schools, further education and higher education](#) and [children's social care](#).

Approved by:	Stephanie Dowley	Date:	3.09.2021
Last reviewed on:	09.09.2021		
Next review due by:	23.10.1021		

1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19, provided by the Department for Education (DfE) and will be used alongside the latest Government Guidance and the controls that are already in place for hand hygiene, ventilation and enhanced cleaning in the Covid Risk assessment <http://GOV.UK>

The purpose of this plan is due to the government making it a national priority that education and childcare settings continue to operate as normal during the COVID-19 pandemic. The DfE's COVID Contingency Framework states that schools should have an outbreak management plan, which describes how they would operate if there was an outbreak in school.

The measures in this plan will be implemented in response to recommendations provided by the local authority (LA), director of public health (DPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage increased transmission of COVID-19 within the school when the following thresholds are reached
 - 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period;
 - or • 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period
 - 2 children, pupils, students and staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period
- Delete whichever threshold does not apply to setting
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC) or a variant under investigation (VUI)
- If thresholds are exceeded an outbreak occurs, we will work with Telford & Wrekin Health Protection Hub (HPH) to help identify individuals who may have been in contact with known infectious individuals

We will notify the HPH if we are aware of any staff or pupil that has been hospitalized due to Covid -19

2. Roles and Responsibilities

Roles and Responsibilities

Local authorities, directors of public health (DsPH) and PHE health protection teams (HPTs) are responsible for managing localised outbreaks. They provide health protection support and advice to education and childcare settings. We will notify the HPH of all confirmed positive cases in staff and pupils using the online notification form https://www.telford.gov.uk/info/20692/coronavirus_covid-19/4040/i_want_to_report_suspected_or_confirmed_cases

Role	Who
Production of the plan	Stephanie Dowley
Authorisation of the plan	Chair of Governors (tbc)
Review and updating the plan in the light of new guidance and situations	Stephanie Dowley
Implementation of the plan	SLT and school staff

3. Clinically Extremely Vulnerable

We are aware of the CEV pupils and staff within the school setting and we will follow national guidance on CEV pupils and staff. <https://www.gov.uk/government/publications/supporting-pupils-at-school-with-medical-conditions--3>.

Shielding is currently paused. In the event of a major outbreak or VoC that poses a significant risk to individuals on the shielded patient list (SPL), ministers can agree to reintroduce shielding. Shielding would be considered in addition to other measures to address the residual risk to people on the SPL, once the wider interventions are taken into account. Shielding can only be reintroduced by national government. **In the event that shielding is re-introduced we will follow all local authority advice and facilitate it.**

4. Other measures

If recommended, we will:

Review:

- cleaning and infection control measures and respond to any suggestions for additional measures from HPH or PHE
- whether any activities could take place outdoors, including exercise, assemblies, or classes
- ways to improve ventilation indoors, where this would not significantly impact thermal comfort

Limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

Reintroduce:

- Face coverings for staff who are not exempt when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas e.g.staff rooms .
- Bubbles and social distancing

Follow public health advice on testing, self-isolation and managing confirmed cases of Covid 19

Appendix 1 has a template for recording the actions necessary to implement the actions above

5. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

5.1 Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils
- Children of critical workers

➤ Reception, Year 1 and Year 2 pupils

If further restrictions are recommended, we will stay open for:

➤ Vulnerable pupils

➤ Children of critical workers

5.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our **remote learning policy which is available on our website. Also teachers will publish daily plans on the class pages of the web site.**

The school will continue to provide lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

Parents will be invited to collect food parcels from schools. In some circumstances food vouchers will be issued. This is at school discretion.

Vulnerable children will be invited into school. We will resume our daily calls for any vulnerable children not attending schools. Teachers will expect children to log onto remote learning daily at 9.00 as detailed in our remote learning policy. Any child not logged on by 9.00m will receive a call home and if no response by the 2nd day at house call will be made,

5.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time and the summer holidays to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

Breakfast club will be for working parents only

5.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by telephone and email.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

Appendix1

Outbreak Management Principle	How the setting would implement this requirement quickly; consider: Resources, staffing, processes, layouts, timings, communications, training	Constraints to be addressed in advance. Indicate when constraints have been managed - date/colour code to differentiate.
Error! Reference source not found.	In the school hall as per lockdown testing	
Error! Reference source not found.	All adults will be required to wear a face covering in public spaces	
Error! Reference source not found.	All classes will resume bubbles (this has not changed) tables will be front facing Cleaning will be stepped up if this has been reduced.	
Additional Cleaning Error! Reference source not found.	Additional staff are already used for routine extra cleaning of the lunch hall and breakfast club	
Error! Reference source not found. Notification of all cases of Covid 19	Numbers to be held in central office and by head teacher and SLT All SLT to have training in outbreak Management	
Clinically Extremely Vulnerable	Will be notified by Headteacher of any outbreak and asked to seek medical advice,	
Error! Reference source not found.	To be paused until outbreak over	

Error! Reference source not found.	To be paused until outbreak over This has not yet started	
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Error! Reference source not found. and sport	To be paused until outbreak over This has not yet started	
Error! Reference source not found.	To be paused until outbreak over	
Report all positive COVID-19 cases to OFSTED		
Maintaining quantity and quality of education and care	The remote learning offer is robust	